

MINUTES OF THE PARK CITY COMMISSION
SPECIAL CALLED AUDIO-VIDEO TELECONFERENCE MEETING
PARK CITY, KENTUCKY
August 11, 2021

The Board of Commissioners, City of Park City Kentucky, met in a Special Called Audio-Video Teleconference session on Wednesday, August 11, 2021 at City Hall in Park City Kentucky, Commissioners were in person, and personal audio-video teleconferencing by Zoom, and the meeting being live streamed on the Park City Face book page.

Mayor Poteet determined that a quorum was present by a roll call vote with the following Commissioners present and connected to the teleconference: Commissioner Burgess, Commissioner Hogan, and Commissioner Scavo. Commissioner Hayden was absent. Mayor Poteet called the meeting to order.

The Pledge of Allegiance was led by Commissioner Burgess, and a prayer led by Commissioner Hogan.

Minutes of the July 5, 2021 Special Called Meeting were presented.

Motion by Commissioner Scavo, and seconded by Commissioner Hogan, to accept the minutes as presented.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea.

Motion passed.

Commissioners were presented with the financial report.

City Clerk / Treasurer Bunnell reviewed the financial report with the Commissioners.

Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to accept the financial report as presented.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea.

Motion passed.

REPORTS

Administration – Mayor Poteet stated he has attended several Zoom meetings with various groups, has been assisting at City Hall and Bill with maintenance projects.

Public Safety – Mayor Poteet gave Commissioner Hayden’s report. It included gave the monthly report for Code Enforcement, ABC, Sheriff’s Department, and Fire Department. See attached reports.

Streets & Maintenance – Mayor Poteet gave Commissioner Scavo’s report. It included the maintenance report, and reported on the mowing, streets, and other related items. See complete attached report.

Economic Development – Commissioner Burgess gave a report on the Planning & Zoning activities, and reviewed the Caveland Marketing and Tourist & Convention report. See complete attached report.

Parks & Public Grounds – Commissioner Hogan gave the cemetery report, and he reported that the painting at the Senior Center had been completed. He thanked Charlotte for doing the painting. He reported that the Mayor and Bill had installed new Pavilion Rules & Park Rules at the Pavilion. He noted the Movie night on 9/18, and Mammoth On will be 9/19. See attached report.

UNFINISHED BUSINESS

None

NEW BUSINESS

FIRE DEPARTMENT VEHICLE REPLACEMENT

Mayor Poteet advised that only one (1) Bid had been received by the City for the purchase of a 2022 Fire Rescue Chassis for the Fire Department. City Clerk Bunnell opened the sealed envelope from Gillie Hyde Ford. The bid amount of \$ 53,302.00 was read aloud.

Motion by Mayor Poteet, and seconded by Commissioner Scavo, to accept the Bid from Gillie Hyde Ford for the new truck chassis purchase in the amount of \$ 53,302.00. Roll Call Vote: Burgess – Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea. Motion passed.

ORDINANCE NO. 2107: AN ORDINANCE AMENDING THE PARK CITY ZONING ORDINANCE – TEXT CHANGES

ORDINANCE NO. 2107: AN ORDINANCE AMENDING THE PARK CITY ZONING ORDINANCE – TEXT CHANGES

A proposed Ordinance was presented for the second time, and caused to be read for the second time.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to approve Ordinance No. 2107, as presented.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea. Motion passed.

FARMER'S PROPANE INVOICE

Commissioners were presented with the Farmer's Propane Price Protection Invoice in the amount of \$ 25.00. Motion by Commissioner Hogan, and seconded by Commissioner Burgess, to approve the invoice as presented.

Roll Call Vote: Burgess - Yea, Hogan – Yea, Scavo – Yea, Poteet – Yea. Motion passed.

BITS INVOICE

Commissioners were presented with the BITS Annual Invoice at a cost of \$ 1,200.00, for the GIS Program used at City Hall.

Motion by Commissioner Scavo, and seconded by Commissioner Hogan, to approve the BITS Invoice as presented.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea.

Motion passed.

TRANSFER OF FUNDS – CEMETERY TO GENERAL FUND

Commissioners were presented with the Transfer of Funds from the Evergreen Cemetery Operations Account to the General Fund. This is an annual transfer of funds for in lieu of mowing costs to the Cemetery Commission.

Motion by Commissioner Burgess, and seconded by Commissioner Hogan, to approve the transfer of the budgeted amount of \$2,500, and pay this amount on the principal of the mower loan.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Hogan – Yea, Poteet – Yea.

Motion passed.

TITLE SEARCH FEES

Mayor Poteet advised the Commission that he had been approached about the closing of an alley, and he would need to have the City Attorney conduct a property title search to determine how to move forward, and that there would be attorney fees associated with the title search.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to approve the city attorney expenses to conduct the title search and any other related charges.

Roll Call Vote: Burgess -Yea, Scavo - Yea, Hogan – Yea, Poteet - Yea.

Motion passed.

CARES MOU – ARPA FUND REVIEW

City Clerk Bunnell reviewed the current information in regards to the use and signing of the new CARES ACT MOU, and American Rescue Plan Act Grant for the City.

AUTHORIZE ARPA FUNDS FOR MC RR HIKE & BIKE TRAIL / STORMWATER PROJECTS

Mayor Poteet expressed that after review, it appears the paving project for the Mammoth Cave Railroad Hike & Bike Trail, and the storm water projects at the school and at Third Street, would qualify for use of the ARPA Funds.

Motion by Commissioner Burgess, and seconded by Commissioner Hogan, to approve the city moving forward with the projects, and authorized the advertising of bids as needed.

Roll Call Vote: Burgess -Yea, Scavo - Yea, Hogan – Yea, Poteet - Yea.

Motion passed.

CLOSED SESSION

Closed Session – It is anticipated that the Commission will go into Closed Session pursuant to KRS 61.810(1) (g) – Discussion between a public agency and a representative of a business entity.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to go into Closed Session pursuant to KRS 61.810(1)(g) for discussion between a public agency and a business entity.

All in Favor - Motion passed.

The City Commission went into Closed Session.

The City Commission returned from Closed Session.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to return to Open Session.

All in Favor – Motion passed.

Mayor Poteet announced that No Action Was Taken.

PERSONNEL ACTION – COMMITTEE APPOINTMENT

City Clerk Bunnell addressed the City Commission, and read a prepared statement, in which he announced that he would be retiring as of December 31, 2021.

The Commission thanked Clerk Bunnell for his service, and Mayor Poteet appointed himself, and Commissioners Burgess, Scavo, and Hogan as the personnel review committee.

PUBLIC COMMENTS

Jake Wells reported that there are two (2) large holes in the back of the cemetery.

ANNOUNCEMENTS

Commissioner Scavo reminded everyone of the Car Show at the Park this weekend.

Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to adjourn.

All in Favor - Motion passed.

Mayor, Larry Poteet

ATTEST: _____
City Clerk, Bobby Bunnell