

MINUTES OF THE PARK CITY COMMISSION
SPECIAL CALLED AUDIO-VIDEO TELECONFERENCE MEETING
PARK CITY, KENTUCKY
July 6, 2021

The Board of Commissioners, City of Park City Kentucky, met in a Special Called Audio-Video Teleconference session on Monday, June 7, 2021 at City Hall in Park City Kentucky, Commissioners were in person, and personal audio-video teleconferencing by Zoom, and the meeting being live streamed on the Park City Face book page.

Mayor Poteet determined that a quorum was present by a roll call vote with the following Commissioners present and connected to the teleconference: Commissioner Burgess and Commissioner Scavo. Commissioner Hayden and Commissioner Hogan were absent. Mayor Poteet called the meeting to order.

The Pledge of Allegiance was led by Mayor Poteet, and a prayer led by Commissioner Burgess.

Minutes of the June 7, 2021 Special Called Meeting were presented.
Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to accept the minutes as presented.
Roll Call Vote: Burgess - Yea, Scavo – Yea, Poteet – Yea.
Motion passed.

Minutes of the June 30, 2021 Special Called Meeting were presented.
Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to accept the minutes as presented.
Roll Call Vote: Burgess - Yea, Scavo – Yea, Poteet – Yea.
Motion passed.

Commissioners were presented with the financial report.
City Clerk / Treasurer Bunnell reviewed the financial report with the Commissioners.
Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to accept the financial report as presented.
Roll Call Vote: Burgess - Yea, Scavo – Yea, Poteet – Yea.
Motion passed.

REPORTS

Administration – Mayor Poteet stated he has attended several Zoom meetings with various groups, had meet with contractors on city projects, and reported that the Firehouse building repairs had been completed.

Public Safety – Mayor Poteet gave Commissioner Hayden’s report. It included gave the monthly report for Code Enforcement, ABC, Sheriff’s Department, and Fire Department. See attached reports.

Streets & Maintenance – Mayor Poteet gave Commissioner Scavo’s report. It included the maintenance report, and reported on the mowing, streets, and other related items. See complete attached report.

Economic Development – Commissioner Burgess gave a report on the Planning & Zoning activities, and reviewed the Caveland Marketing and Tourist & Convention report. See complete attached report.

Parks & Public Grounds – Clerk Bunnell gave the cemetery report, and he reported that the playground area, pavilion, and restrooms are open at the Park and are being sprayed once daily. See attached report.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Poteet moved Agenda Item I to begin the new business section to allow Fire Chief Stinson to address the Commission.

FIRE DEPARTMENT VEHICLE REPLACEMENT

Chief Stinson discussed the replacement of the current rescue truck. He noted that the current truck and bed was purchased in 2009. He discussed the cost of a new truck chassis and bed proposal that he had from a fire truck manufacturer, and in reviewing options, he felt the best proposal would be to purchase a new truck chassis, and put the current truck bed on the new chassis. He reviewed the possible costs comparisons. Clerk Bunnell reviewed the budget, and possible revision to the current fire truck financing to pay for the project.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to move forward with the new truck chassis purchase and remount the current rescue body. Roll Call Vote: Burgess – Yea, Scavo – Yea, Poteet – Yea.

HAZARD MITIGATION PROGRAM

Mary Adams, with BRADD, gave a report to the Commission on the Regional Hazard Mitigation Plan that is being developed. She reviewed with Commissioners some of the areas that are being addressed, and encouraged Public input through the Plan Survey that is available.

ORDINANCE NO. 2106: AN ORDINANCE AMENDING THE PARK CITY ZONING ORDINANCE

ORDINANCE NO. 2106: AN ORDINANCE AMENDING THE PARK CITY ZONING ORDINANCE, REZONING PROPERTY LOCATED AT 24790 LOUISVILE ROAD

A proposed Ordinance was presented for the second time, and caused to be read for the second time.

Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to approve Ordinance No. 2106, as presented.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Poteet – Yea.

Motion passed.

ORDINANCE NO. 2107: AN ORDINANCE AMENDING THE PARK CITY ZONING ORDINANCE – TEXT CHANGES

ORDINANCE NO. 2107: AN ORDINANCE AMENDING THE PARK CITY ZONING ORDINANCE – TEXT CHANGES

A proposed Ordinance was presented for the first time, and caused to be read for the first time.

Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to approve Ordinance No. 2107, as presented.

Kevin Myatt, JCCPC Director, gave a report of the text amendment process and what areas were considered for amendment.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Poteet – Yea.

Motion passed.

KEMI INVOICE

Commissioners were presented with the KEMI (Workers Compensation) Invoice in the amount of \$ 1,001.71.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to approve the invoice for the coverage as presented.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Poteet – Yea.

Motion passed.

BRADD INVOICE

Commissioners were presented with the BRADD Annual Dues Invoice at a cost of \$ 280.00.

Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to approve the BRADD Dues Invoice, as presented.

Roll Call Vote: Burgess - Yea, Scavo – Yea, Poteet – Yea.

Motion passed.

BUSINESS LICENSE REVIEW COMMITTEE

Mayor Poteet presented the Committee report that recommended changing the Business License fee from \$ 25.50 to \$ 25.00, and Vendor Special Event License to be \$ 5.00. Mayor Poteet noted that it may be better to rename the Special Event to Permit, and asked to delay any actions until some research can be done to review current city ordinances.

COMMISSIONER EMAIL ACCOUNTS

Mayor Poteet recommended that the City set up email accounts for the City Commissioners and Assistant. This email account would be used to send city information, and they can be set up by Affordable PC at their hourly rate of charge. Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to approve setting up email accounts for the Commissioners and assistant, as presented. Roll Call Vote: Burgess -Yea, Scavo - Yea, Poteet - Yea. Motion passed.

COMMISSIONER BUSINESS CARDS

Commissioner Burgess discussed the need for the City Commissioners to have business cards. Gerald Printing had been contacted, and Commissioners reviewed the pricing, and after reviewing the proposal, directed the City Clerk to clarify the pricing. Motion by Mayor Poteet, and seconded by Commissioner Scavo, to approve the purchase of 250 cards per commissioner. Roll Call Vote: Burgess -Yea, Scavo - Yea, Poteet - Yea. Motion passed.

KLC TRAINING

Commissioners were presented the cost of the KLC Conference Training that will be held in September. Motion by Mayor Poteet, and seconded by Commissioner Scavo, to approve two people attend, and cover the conference registration and room cost. Roll Call Vote: Burgess -Yea, Scavo - Yea, Poteet - Yea. Motion passed.

AMENDED AGENDA

Motion by Mayor Poteet, and seconded by Commissioner Scavo, to amend the Agenda for two (2) items. Roll Call Vote: Burgess -Yea, Scavo - Yea, Poteet - Yea. Motion passed.

MUNICIPAL ORDER NO. 10-21: PARK CITY TOURIST & CONVENTION
COMMISSION APPOINTMENT

Municipal Order No. 10-21, which appoints Karin Baldwin-Carroll, to fill the unexpired term of Gary Carroll, to the Park City Tourist & Convention Commission, was presented.

Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to approve Municipal Order No. 10-21, as presented.

Roll Call Vote: Burgess - Yea, Scavo - Yea, Poteet - Yea.

Motion passed.

KENTUCKY ASSOCIATION FOR ECONOMIC DEVELOPMENT-MEMBERSHIP

Mayor Poteet asked the Commission to consider joining the Kentucky Association for Economic Development. He noted that the City had previously belonged to the association, and this could be a big help to the city's economic development.

Motion by Commissioner Burgess, and seconded by Commissioner Scavo, to approve the membership and dues for joining the Association, as presented.

Roll Call Vote: Burgess - Yea, Scavo - Yea, Poteet - Yea.

Motion passed.

ANNOUNCEMENTS

All City Facilities are Open for event rentals.

Motion by Commissioner Scavo, and seconded by Commissioner Burgess, to adjourn.
All in Favor - Motion passed.

Mayor, Larry Poteet

ATTEST: _____
City Clerk, Bobby Bunnell