

MINUTES OF THE PARK CITY COMMISSION
SPECIAL CALLED AUDIO-VIDEO TELECONFERENCE MEETING
PARK CITY, KENTUCKY
February 1, 2021

The Board of Commissioners, City of Park City Kentucky, met in a Special Called Audio-Video Teleconference session on Monday, February 1, 2021 at City Hall in Park City Kentucky, Commissioners personal audio-video teleconferencing by Zoom, and the meeting being live streamed on the Park City Face book page.

Mayor Poteet determined that a quorum was present by a roll call vote with the following Commissioners present and connected to the teleconference: Commissioner Hayden, Commissioner Burgess, and Commissioner Hogan.
Mayor Poteet called the meeting to order.

Everyone stood for a moment of silence in honor of Commissioner Parsley. The Pledge of Allegiance was led by Commissioner Hayden, and a prayer led by Commissioner Hogan.

Minutes of the January 4, 2021 Special Called Meeting were presented.
Motion by Commissioner Hayden, and seconded by Commissioner Burgess, to accept the minutes as presented.
Roll Call Vote – Poteet - Yea, Hayden - Yea, Burgess - Yea, Hogan – Yea.
Motion passed.

Commissioners were presented with the financial report.
City Clerk / Treasurer Bunnell reviewed the financial report with the Commissioners.
Motion by Commissioner Hogan, and seconded by Commissioner Burgess, to accept the financial report as presented.
Roll Call Vote – Poteet - Yea, Hayden - Yea, Burgess - Yea, Hogan – Yea.
Motion passed.

REPORTS

Mayor – Mayor Poteet stated he had attended several Zoom meetings with BRADD, BCEA, KLC, and had attended the City Officials Academy.

Code Enforcement – no report.

Maintenance – no report.

Police – Mayor Poteet presented the January 2021 Sheriff's Activity Report.

CEA – Lewis Cutliff reported to City Hall that the crews continue to work on water leaks, and other routine maintenance.

Fire Department – Mayor Poteet gave the January report – see attached report.

Planning & Zoning – no report.

Cemetery – no report.

Seniors – no report.

Caveland Marketing – Melody Ray’s report was included in the Commissioner’s packets.

Park City Tourist & Convention – Linda Watts reported that the Employee FAM Tours will be virtual this year, and will include online videos. She reported that she has attended tourism meetings and trainings, and the next meeting of the Park City Tourist & Convention Commission would be February 25, 2021. She extended condolences to the Parsley Family.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

CITY COMMISSIONER APPOINTMENT

Mayor Poteet presented a list of three city residents who had expressed interest in being appointed to fill the vacant seat on the City Commission. Those names were: Melody Ray, Donna Scavo, and Tyler McCandless.

Motion by Commissioner Hayden, and seconded by Commissioner Hogan, to appoint Donna Scavo to fill the vacant City Commissioner position.

Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess - Yea, Hogan – Yea.

Motion passed.

MUNICIPAL ORDER NO. 02-21-APPOINTMENT OF MAYOR PRO TEM

Municipal Oder No. 02-21, which appoints Commissioner Burgess as the Park City Mayor Pro Tem was presented.

Mayor Poteet noted that the City needed to take this action as a Municipal Order to appoint the Mayor Pro Tem and that the Commission had voted for Commissioner Burgess to fill the position at the January Commission meeting.

Motion by Commissioner Hayden, and seconded by Commissioner Hogan, to approve Municipal Order No. 02-21, as presented.

Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess - Yea, Hogan – Yea.

Motion passed.

ORDINANCE NO. 2101-ADOPTING SUPPLEMENT TO THE CODE OF ORDINANCES

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A proposed Ordinance was presented for the second time, and caused to be read for the second time.

Motion by Commissioner Burgess, and seconded by Commissioner Hayden, to approve Ordinance No. 2101, as presented.

Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess – Yea, Hogan – Yea.

Motion passed.

MUNICIPAL ORDER NO. 03-21 – APPOINTMENT TO THE PARK CITY TOURIST & CONVENTION COMMISSION

Municipal Order No. 03-21, which appoints Kimberly Nunn, to the Park City Tourist & Convention Commission, was presented.

Motion by Commissioner Hogan, and seconded by Commissioner Burgess, to accept Municipal Order No. 03-21, as presented.

Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess – Yea, Hogan – Yea.

Motion passed.

CEMETERY OPEN / CLOSE CONTRACT-SPONSORED BY CEMETERY COMMISSION

The Evergreen Cemetery recommended for the Cemetery Open/Close Contract with Channing Hatcher to be renewed for a two (2) year term beginning March 1, 2021 and expiring March 1, 2023, with the proposed increases noted in the Contract.

Motion by Commissioner Hayden, and seconded by Commissioner Burgess, to accept the Evergreen Cemetery Open / Close Contract with Channing Hatcher, as presented.

Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess – Yea, Hogan – Yea.

Motion passed.

WORKING SESSION

Commissioners set February 17, 2021 at 5 PM, as a Zoom Working Session date to begin the FY 21/22 Budget preparation.

AMEND AGENDA

Mayor Poteet made a motion to amend the agenda for two (2) item to be considered. Seconded by Commissioner Hayden.

Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess – Yea, Hogan – Yea.

Motion passed.

MUNICIPAL ORDER NO. 04-21 – APPOINTMENT TO THE PARK CITY TOURIST & CONVENTION COMMISSION

Municipal Order No. 04-21, which appoints Melody Ray, to the Park City Tourist & Convention Commission to fill the unexpired term of Emma Boards, was presented. Motion by Commissioner Hogan, and seconded by Commissioner Burgess, to accept Municipal Order No. 04-21, as presented.
Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess – Yea, Hogan – Yea.
Motion passed.

MAINTENANCE EXPENSES – OIL

Mayor Poteet reviewed pricing for oil purchased in 55 gallon drums that would be used for truck/tractor oil changes, and mower oil changes. Bill Hiltner had worked with a local vendor, and the oil would cover about three (3) years worth of oil changes and save the City about \$700. The total cost will be \$2,400.00.
Motion by Commissioner Burgess, and seconded by Commissioner Hayden, to approve the oil purchase from Big Meadow Oil, as presented.
Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess – Yea, Hogan – Yea.
Motion passed.

PROCLAMATION IN MEMORY OF COMMISSIONER PARSLEY

City Clerk Bunnell read a Proclamation In Memory of Commissioner Parsley. Motion by Mayor Poteet, and seconded by Commissioner Hayden, to approve the Proclamation, as presented.
Roll Call vote – Poteet - Yea, Hayden - Yea, Burgess – Yea, Hogan – Yea.
Motion passed.

PUBLIC COMMENTS

City Hall, Lions Club Building, Bell’s Tavern Pavilion & Playground, and Senior Center remain Closed until further notice.
Bell’s Tavern Park Walking Trail remains Open with 6” Social Distancing

Motion by Commissioner Hayden, and seconded by Commissioner Hogan, to adjourn. All in Favor - Motion passed.

Mayor, Larry Poteet

ATTEST: _____
City Clerk, Bobby Bunnell